

## The Ridgeway CE Primary School's Admission Policy

Our Admission Policy follows the Oxfordshire Admission Policy; full details can be obtained from the Admissions Team, Children's Services, Macclesfield House, New Road, Oxford, OX1 1NA.

Tel: 01865 815175. Fax: 01865 816268.

Email: [admissions.childrensservices@oxfordshire.gov.uk](mailto:admissions.childrensservices@oxfordshire.gov.uk).

The Governors of The Ridgeway CE Primary School currently offer full time places in the Foundation Class.

There is a legal requirement that all children have to be in full time education by the beginning of the term after their fifth birthday.

<u>Date of Birth</u>	<u>May start</u>	<u>Must start</u>
1 <sup>st</sup> Sept – 31 <sup>st</sup> Dec	Sept after 4 <sup>th</sup> birthday Full time	Jan following 5 <sup>th</sup> birthday
1 <sup>st</sup> Jan – 31 <sup>st</sup> March	Sept after 4 <sup>th</sup> birthday Full time	April following 5 <sup>th</sup> birthday
1 <sup>st</sup> April – 31 <sup>st</sup> August	Sept after 4 <sup>th</sup> birthday Full time	Sept following 5 <sup>th</sup> birthday

We welcome pupils from all backgrounds and look forward to taking them forward in building for a life that is both vibrant, joyful and full of confidence.

The application/ preference form for entry into Foundation is known as the CAPF (Primary). This can be obtained from the school office or from the Oxfordshire County Council website on [www.oxfordshire.gov.uk/admissions](http://www.oxfordshire.gov.uk/admissions).

Places are allocated and offered by the Admissions Team at Oxfordshire County Council in February/March. Parents must then complete a "Pupil Admission Form" available from the school office.

For entry to all other year groups (Years 1 – 6). Please complete a green CAF in Year Admission form and a Pupil Admission Form both available from the school office. Please return completed forms to the school and we will liaise with Oxfordshire County Council to confirm a place is available and start the admission process.

Visits to our school are welcomed; please contact the school office to arrange.